

**Committee on Educational Policy  
Amendment to Bylaw 13.17**

To: Academic Senate, Santa Cruz Division:

The Committee on Educational Policy (CEP) proposes to amend Bylaw 13.17 to clarify areas where the Committee works with or delegates to units in the Undergraduate Education Division, bringing the delegations policy in compliance with systemwide bylaws and to update information that was omitted when originally approved last winter.

We provide the following justification for changes in each section pertaining to the CEP Charge.

Section 13.17.1 Last year members approved the addition of the Chair of the Committee on Courses of Instruction as an *ex officio voting member*. This section was inadvertently deleted during final drafts for the quarterly Senate meeting in winter, February 12, 2016.

Section 13.17.2 This section is inconsistent with our other bylaws. It is a long standing UC practice the Chair serves in this capacity, no other UCSC committee charges reference membership on corresponding systemwide committees.

Section 13.17.8 The Committee on Courses of Instruction has the authority vested in its charge to review grade grievances submitted by students and CEP does not need to delegate a duty that contradicts the CCI bylaw and was an oversight.

Section 13.17.9 This section is revised to clearly outline the delegation policy and practice of the Committee, consistent with Senate Bylaws 20 and 310.

Section 13.17.10 This section clarifies that CEP will monitor and review on an annual basis any administrative decisions delegated by CEP.

CEP Committee Charge changes:

<b>Existing Bylaw</b>	<b>Proposed Bylaw</b>
<p><b>13.17.1</b> There are no fewer than six and no more than nine Santa Cruz Division members plus the Registrar serving <i>ex officio</i>. In addition, there are one non-senate teaching faculty representative, one non-voting provosts' representative selected by the Council of Provosts, and no more than two student representatives</p>	<p><b>13.17.1</b> There are no fewer than six and no more than nine Santa Cruz Division members plus the Registrar <del>serving <i>ex officio</i></del> <b>and the Chair of the Committee on Courses of Instruction serving <i>ex officio</i></b>. In addition, there are one non-senate teaching faculty representative, one non-voting provosts' representative selected by the Council of Provosts, and no more than two student representatives</p>

<p><b>13.17.2</b> One member of the Divisional Committee shall serve on the University Committee on Educational Policy.</p>	<p><b>13.17.2</b> <del>One member of the Divisional Committee shall serve on the University Committee on Educational Policy.</del></p>
<p><b>13.17.3</b> The Committee is concerned with the quality of all academic programs not under the purview of the Graduate Council. It receives all proposals for new programs and reviews them in terms of academic quality and before approval consults with the Committee on Planning and Budget. Periodically, the Committee reviews all existing academic programs and acts for the Santa Cruz Division on proposed revisions that do not involve changes in the allocation of the budget.</p>	<p><b>13.17.3</b> No change.</p>
<p><b>13.17.4</b> The Committee approves the requirements of colleges and departments and program of studies (and equivalent agencies as defined in Divisional Regulations) for the Bachelor's degree and non-degree programs including policies on admission and qualifications to the major and courses required to satisfy majors and minors. Reviews requests for exceptions to Divisional regulations governing the awarding of degrees, certificates, and honors.</p>	<p><b>13.17.4</b> No change.</p>
<p><b>13.17.5</b> The Committee has plenary authority In all matters relating to undergraduate curricula in the Santa Cruz Division. CEP monitors and ensures the quality, viability, and appropriateness of existing undergraduate programs, and ensures that the undergraduate curricula are in compliance with Senate Regulations and educational policies.</p>	<p><b>13.17.5</b> No change.</p>
<p><b>13.17.6</b> The powers and responsibilities stated in SCB 13.17 extend to</p>	<p><b>13.17.6</b> No change.</p>

<p>University Extension under the auspices of the Santa Cruz campus. In addition CEP coordinates, in such respects as it deems advisable, the relations of University Extension with the Division.</p>	
<p><b>13.17.7</b> The Committee considers all matters concerning grading and campus examinations; including reviewing the examination policies of departments; making proposals for undergraduate comprehensive examinations; reviewing procedures and regulations for governing the academic standing of undergraduate students, subject to appropriate provisions of Academic Senate Regulations.</p>	<p><b>13.17.7</b> No change.</p>
<p><b>13.17.8</b> The Committee oversees the grading including all matters pertaining to the Faculty's participation in grading. The Committee will explain and answer questions concerning grading and evaluations, and inform the Registrar's Office about Committee interpretations of Academic Senate policies. The Committee will, delegate review of appeals, in accordance with Appendix C of these Bylaws and Regulations, to the Committee on Courses of Instruction (CCI).</p>	<p><b>13.17.8</b> The Committee oversees the grading including all matters pertaining to the Faculty's participation in grading. The Committee will explain and answer questions concerning grading and evaluations, and inform the Registrar's Office about Committee interpretations of Academic Senate policies. <del>The Committee will, delegate review of appeals, in accordance with Appendix C of these Bylaws and Regulations, to the Committee on Courses of Instruction (CCI).</del></p>
<p><b>13.17.9</b> CEP will monitor and review on an annual basis all delegated decisions.</p>	<p><b>13.17.9</b> <b>Consistent with Senate Bylaws 20 and 310A.4, CEP may delegate routine administrative decisions related to academic policies and regulations of the Division to the Admissions Director, the University Registrar, and College Provosts.</b></p>
	<p><b>13. 17. 10</b> <b>CEP will monitor and review on an annual basis all delegated decisions.</b></p>

Respectfully submitted;

COMMITTEE ON EDUCATIONAL POLICY

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